UPPER FREEHOLD REGIONAL SCHOOL DISTRICT
Allentown, New Jersey

AGENDA: For the meeting of the Board of Education, Wednesday evening
February 18, 2015 at 7:00 p.m. in the New Elementary School
Board Meeting Room, 27 High Street, Allentown, New Jersey.

I. CALL TO ORDER: Mrs. Hogan
NOTIFICATION HAS BEEN GIVEN IN CONFORMANCE WITH THE SUNSHINE
LAW. IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT (NJSA 10:46)
ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED TO THE
MESSENGER PRESS, TRENTON TIMES, UPPER FREEHOLD TOWNSHIP
CLERK, AND THE BOROUGH OF ALLENTOWN CLERK, THE POSTING OF SUCH
NOTICE AT THE BOARD OF EDUCATION BUILDING AND FILED IN THE BOARD
OF EDUCATION OFFICE WITH THE BOARD SECRETARY.

II. FLAG SALUTE:

III. ROLL CALL:

IV. DELEGATIONS/PRESENTATIONS:
Individuals and groups scheduled in advance to present their concerns, comments,
and requests to the Board of Education.

V. APPROVAL OF MINUTES:
1. Consider approving the Board Minutes of the meeting for February 4, 2015.

2. Consider approving the Executive Session Minutes of February 4, 2015.

VI. STUDENT REPRESENTATIVE TO THE BOARD OF EDUCATION – Anthony Pluchino

VII. COMMENTS FROM ATTENDING CONSTITUENTS:
Any resident, enrolled pupil, parent/guardian of enrolled pupils, or staff member is
invited to comment on any item.

VIII. SUPERINTENDENT’S REPORT

A. CURRICULUM:

a. Informational Items:

b. Action Items:

Upper Freehold Regional Full Board – Action Items
Upper Freehold Board – Actions Items

1. On recommendation of the Superintendent of Schools, the Board of Education approves the following Rising Stars Summer Camp, from July 6 through August 10, 2015. The Camp Hours will run Monday through Thursday from 9:00 a.m. to 1:30 p.m.

B. PERSONNEL/NEGOTIATIONS:
   A. Information Items:
   
   B. Action Items.

Upper Freehold Board – Actions Items

1. On recommendation of the Superintendent of Schools, the Board of Education approves the following Elementary Parent Volunteers for the 2014-2015 school year and said appointments being temporary until all necessary paperwork has been completed:
   Cristine Cier           Mareasa Strahle

2. On recommendation of the Superintendent of Schools, the Board of Education approves the following 8th Grade Washington, DC Trip Parent Volunteers for the 2014-2015 school year and said appointments being temporary until all necessary paperwork has been completed:
   Michele Anthony        Dennis Maira           Susanne Shaw
   Jennifer Roth          Rob Roth                Neil Castellano
   Michael Hultberg       Chris Olszewski        Rich Weise
   Joe Stampe             Jen Bullock             Patricia Scott
   Pam Campbell           Laurie Fichera          Kenneth Hill
   Kelly Owens            Valerie Owens           Valerie Mayerson
   Anthony Valentino      Karen Polefka           Pete Marsicano
   Matt Reilly            Erin Dilissio           Michelle Johnson
   Pat Welsh

3. On recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Andrew Kosco as Child Watch Assistant, 3 hours a day after school program, effective February 18, 2015 of $14.00 per hour and said appointment being temporary until all necessary paperwork has been completed.

4. On recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Denise Burns as an Non-Instructional Assistant, a long term .375 time replacement position, at the Stone Bridge Middle School, effective as soon as possible, on the Non Instructional Assistant Salary Guide C of $29,497 prorated $59.46 per day and said appointment being temporary until all necessary paperwork has been completed.
5. On recommendation of the Superintendent of Schools, the Board of Education approves the following Middle School Substitute Teacher and Cafeteria Substitute for the 2014-2015 school year and said appointment being temporary until all necessary paperwork has been completed: Carmela Mellone-Schaffer

6. On recommendation of the Superintendent of Schools, the Board of Education accepts the resignation letter of Arlene Goldstein, Middle School Teacher, effective June 30, 2015.

7. On recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Joseph Washington as an Instructional Assistant, a full time position, at the Stone Bridge Middle School, effective February 20, 2015 through June 30, 2015, on the Instructional Assistant Salary Guide V of $26,956 prorated and said appointment being temporary until all necessary paperwork has been completed.

8. On recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Barbara Harrill, as an Instructional Assistant, a full time long term replacement position, effective January 26, 2015 through June 30, 2015, on Schedule V of the Instructional Assistant Salary Guide of $26,956 prorated and said appointment being temporary until all necessary paperwork has been completed.

Upper Freehold Regional Full Board – Action Items

9. On recommendation of the Superintendent of Schools, the Board of Education approves the following High School Extra Curricular Appointments for the 2014-2015 school year and said appointments being temporary until all necessary paperwork has been completed:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conor Hayes</td>
<td>Freshmen Baseball Coach</td>
<td>$3,751</td>
</tr>
<tr>
<td>Anthony Amico</td>
<td>Freshmen Boys Lacrosse Coach</td>
<td>$3,761</td>
</tr>
<tr>
<td>Andrew Plunkett</td>
<td>Co-Golf Coach</td>
<td>$2,136.50</td>
</tr>
<tr>
<td>Bob Tackett</td>
<td>Co-Golf Coach</td>
<td>$2,136.50</td>
</tr>
<tr>
<td>Logan Gallagher</td>
<td>Baseball Volunteer Coach</td>
<td>n/a</td>
</tr>
<tr>
<td>Matt Grinkevich</td>
<td>Baseball Volunteer Coach</td>
<td>n/a</td>
</tr>
<tr>
<td>Andrew Lachenmayer</td>
<td>Head Spring Track Coach</td>
<td>$4,528</td>
</tr>
<tr>
<td>Christopher Bratty</td>
<td>Girls Assistant Lacrosse Coach</td>
<td>$2,270</td>
</tr>
<tr>
<td>Clarissa Mulligan</td>
<td>Girls Assistant Lacrosse Coach</td>
<td>$2,270</td>
</tr>
<tr>
<td>Phillip Ricci</td>
<td>Girls Head/Assistant Lacrosse Coach</td>
<td>$3,264</td>
</tr>
</tbody>
</table>

C. Policy/Regulations:
   a. Informational Items:
   b. Action Items:
Upper Freehold Regional Full Board – Action Items

Upper Freehold Board – Actions Items

IX. BUSINESS ADMINISTRATOR’S REPORT:
FINANCE AND INSURANCE

A. Informational Items:

B. Action Items:

Upper Freehold Regional Full Board – Action Items

1. On recommendation of the Superintendent of Schools, the Board of Education approves the following financial reports:
   - Board Secretary’s Report for December 2014 (Attachment)
   - Cash Report for the month of December 2014 (Attachment)
   - 14-15 Budget Transfers as follows: # 144 – 187 (Attachment)

2. On recommendation of the Superintendent of Schools, the Board of Education approves the following payments:
   - General Fund 1/2015 $1,082,555.11 (Attachment)
   - 2/18/2015 $544,394.24 (Attachment)
   - Cafeteria invoices 2/2015 $51,786.76 (Attachment)

CERTIFICATION BY THE Board Secretary that as of February 18, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3, and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

_________________________________ ______________
Business Administrator Signature Date

CERTIFICATION BY THE District Board of Education, after review of the Board Secretary’s monthly financial reports, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4.

3. On recommendation of the Superintendent of Schools, the Board of Education approves the following requests for workshop/training expenses with mileage reimbursement not to exceed the current State of New Jersey permitted rate:

<table>
<thead>
<tr>
<th>NAME</th>
<th>WORKSHOP/TRAINING</th>
<th>DATE</th>
<th>FEES</th>
</tr>
</thead>
</table>
4. On recommendation of the Superintendent of Schools, the Board of Education approves the following student fees for the 2015-2016 school year:
   - Subscription Busing $315 per student
   - Pre-School - half day - $3,650
   - Pre-school - full day $7,500
   - Kindergarten Comp - $4,200
   - HS Activity Fee - $170
   - MS Activity Fee - $70
   - Credit Completion $15 per hour
   - Student Parking - $60

5. On recommendation of the Superintendent of Schools, the Board of Education approves the disposal of an obsolete Epson Powerlite 54C projector, serial # FG703X1150K.

**Upper Freehold Board – Actions Items**

6. Motion to adopt a resolution authorizing an application to the Local Finance Board for approval to issue Refunding School Bonds and approving a Refunding School Bond Ordinance included as Exhibit “A”. (Attachment)

**SPECIAL EDUCATION:**
A. Informational Items:

B. Action Items:

**Upper Freehold Regional Full Board – Action Items**

**Upper Freehold Board – Actions Items**

**TRANSPORTATION AND BUILDINGS AND GROUNDS:**
A. Informational Items:

B. Action Items:

**Upper Freehold Regional Full Board – Action Items**

a. On the recommendation of the Superintendent of Schools, the Board of Education approves School Field Trip Requests as follows:

March 6, 7, 8, 2015
Convention Hall, Atlantic City, NJ
HS Wrestling Competition – up to 4 students
Coaches, Matt Merritt, Dan Rodriguez, NJ Young
Costs - TBD
March 12 or 17, 2015  
HS Gifted and Talented National Competition  
NY Federal Reserve Bank, New York, NY  
Mr. Fallon and one Chaperone – 10 students  
Costs – TBD

March 18, 2015  
HS Trip to Liberty Science Center  
Jersey City, NJ  
35 students, 5 Teachers, 6 Assistants  
Science, National History, Regional Awareness  
Mr. Kimport, Mr. Graber, Ms. Abraham, Mr. Schmidt, Mr. Lisella  
Request 1 Bus – Costs TBD

April 24, 2015  
HS Trip to Sandy Hook National Park  
35 students, 5 Teachers, 6 Assistants  
Regional Awareness, History – colonial to WWII Barracks  
Mr. Kimport, Mr. Graber, Ms. Abraham, Mr. Schmidt, Mr. Lisella  
Request 1 Bus – Costs TBD

May 15, 2015  
HS Trip to Mich’s Pine Barren Conoe  
41 students, 5 Teachers, 4 Assistants  
Regional Awareness, National History Pineland Preservation  
Mr. Kimport, Mr. Graber, Ms. Abraham, Mr. Schmidt, Mr. Lisella  
Request 1 Bus – Costs TBD

2. On the recommendation of the Superintendent of Schools, the Board of Education approves the Facility Use Requests Report –February 2015.  

(Attachment)

Upper Freehold Board – Actions Items

X. GENERAL INFORMATION:

NOTEWORTHY DATES

March 4, 2015  
Board of Education Meeting – 7:00 P.M.  
Newell Elementary School – Board Meeting Room  
OFFICIAL ACTION WILL BE TAKEN

March 18, 2015  
Board of Education Meeting – 7:00 P.M.  
Newell Elementary School – Board Meeting Room  
OFFICIAL ACTION WILL BE TAKEN

ADMINISTRATION REPORTS:

4. Assistant Superintendent For Curriculum and Instruction’s Monthly Report – Mr. Guterl
5. Director of Special Services’ Monthly Report – Mr. Leary
6. Director of Buildings & Grounds Report – Mr. Mayeux (Attachment)

XI. COMMENTS FROM ATTENDING CONSTITUENTS:
Any resident, enrolled pupil, parent/guardian of enrolled pupil, or staff member is invited to comment on any item.

XII. COMMITTEE REPORTS:

XIII. NEW BUSINESS: - PUBLIC INPUT
1. 2015-2016 SCHOOL BUDGET

XIV. OLD BUSINESS:
1. Discussion – Accounts receivable collections
2. PARCC update

XV. EXECUTIVE SESSION:
CLOSED SESSION:

UPPER FREEHOLD REGIONAL SCHOOL DISTRICT
AUTHORIZING EXECUTIVE SESSION
WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed sessions during a Public Meeting, and
WHEREAS, the Governing Body of Upper Freehold Regional School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and
WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the School Board of the Upper Freehold Regional School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

______Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: ________________________________);}
____ Any matter in which the release of information would impair a right to receive funds from the federal government;
____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;
____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: ____________________);
____ Any matter involving the purpose, lease or acquisition of real property with public funds; the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
____ Any investigations of violations or possible violations of the law;
____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is:______________________________________);
____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussions is___________________________________________________________________);
____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the School Board hereby declares that its discussion of the aforementioned subjects(s) may be made public at a time when the Board Attorney advises the School Board that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Upper Freehold Regional School District or any other entity with respect to said discussion. That time is currently
estimated as the time of said matter. (Estimated date: __________) or upon the occurrence of ________________);

    BE IT FURTHER RESOLVED that the School Board for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board President to take the appropriate action to effectuate the terms of this resolution.

In keeping with the Upper Freehold Regional Schools Board Policy 0142, we will:

- Uphold and enforce all school laws and regulations and work to bring about changes legally and ethically to best serve the needs of the children;
- Focus on policy-making, seek not to administer, but to support and ensure well run schools;
- Work as a Board to hold matters confidential which could needlessly injure individuals or the schools;
- Refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends;
- Interpret to staff the community’s aspirations for its schools;
- Appoint the best qualified personnel; and
- Refer all complaints to the chief administrative officer

    XVI. ADJOURNMENT